

A G E N D A
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
TRABUCO CANYON WATER DISTRICT
JANUARY 19, 2011
7:00 P. M.
32003 DOVE CANYON DRIVE
TRABUCO CANYON
ORANGE COUNTY, CALIFORNIA

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on matters. The Board President may direct staff to follow up on issues as deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS

REPORT FROM THE GENERAL MANAGER

ITEMS TOO LATE TO BE AGENDIZED

Recommended Action: Determine need and take action on item(s) that arose subsequent to posting the agenda.

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

1A. APPROVAL OF MINUTES

Recommended Action: *Approve the Minutes of the Regular Board Meeting of December 15, 2010*

1B. TREASURER'S REPORT

1) Finance/Audit Committee Meeting Recaps

Finance/Audit Committee Recommended Action: *Receive and file the December 1, 2010 Finance/Audit Committee Meeting Recap.*

2) Presentation of Financials

Finance/Audit Committee Recommended Action: *Receive and file the November 2010 preliminary statement of revenue and expenses and November 2010 preliminary unaudited financials, as presented.*

3) Payment of Bills for Consideration

Finance/Audit Committee Recommended Action: *Ratify the payment of bills for consideration in the amount of \$254,359.09 (December 21, 2010), \$170,640.26 (December 2010 payroll/payroll taxes), and \$168,185.18 (January 5, 2011). General Fund and Bond Issues. Total: \$593,184.53.*

1C. ENGINEERING/OPERATIONAL COMMITTEE MEETING

Engineering/Operational Committee Recommended Action: *Receive and file the December 9, 2010 Engineering/Operational Committee Meeting Recap.*

1D. RATIFICATION OF DIRECTORS' FEES AND EXPENSES AND FUTURE MEETINGS

Finance/Audit Committee Recommended Action: *Ratify the Directors' expenses from November 2010, fees from December 2011, and approve future meetings, January 2011 through February 2011.*

1E. PUBLIC RECORDS REQUEST COPY CHARGE

Recommended Action: *Review information and authorize the District Secretary to adjust the per page copy charge for public records to .10 cents per page, plus the cost of postage.*

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

1F. STATUS UPDATE RELATING TO WATER MONITORING AND WATER CONSERVATION EFFORTS

Recommended Action: *Receive status update at the time of the Regular Board Meeting. No action necessary.*

1G. STATUS UPDATE AND POSSIBLE ACTION RELATING TO STORM DAMAGE.

Recommended Action: *Receive status update at the time of the Regular Board Meeting. Approve Resolution No 2011 -1145 subject to Presidential declaration of State of Emergency and authorize President Safranski to sign Resolution at the appropriate time.*

FINANCIAL MATTERS

1H. TREASURER'S ANNUAL STATEMENT OF INVESTMENT POLICY

Recommended Action: *Board to adopt Resolution No. 2011-1143.*

1I. **DISCUSSION AND POSSIBLE ACTION RELATING TO BALANCE OF FUNDS IN REASSESSMENT DISTRICT NO. 5**

- Recommended Action:** *Receive staff report at the time of the Regular Board Meeting and;*
1. Approve the Notice of Completion
 2. Authorize the General Manager to sign the Notice of Completion.
 3. Approve Resolution No. 2011-1144

ENGINEERING MATTERS

1J. **STATUS UPDATE AND POSSIBLE ACTION RELATING TO SHADOW ROCK DETENTION BASIN FACILITY PROJECT**

- Recommended Action:** *Receive status update at the time of the Regular Board Meeting. Appoint a member and alternate member to the serve on the Executive Committee.*

1K. **STATUS UPDATE AND POSSIBLE ACTION RELATING TO ROSE CANYON AND LANG WELLS GROUNDWATER TREATMENT FACILITY**

- Recommended Action:** *Receive status update at the time of the Regular Board Meeting. Take action as deemed appropriate.*

1L. **STATUS UPDATE RELATING TO BAKER REGIONAL WATER TREATMENT FACILITY**

- Recommended Action:** *Receive status update at the time of the Regular Board Meeting. No action necessary.*

LEGISLATIVE MATTERS

1M. **REVIEW OF LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL ITEMS**

- Recommended Action:** *Review local governmental and legislative informational item(s), if presented.*

1N. **DISCUSSION AND POSSIBLE ACTION RELATING TO APPROVAL OF AGREEMENT BETWEEN MWDOC AND ITS MEMBER AGENCIES ON BUDGET, ACTIVITIES, CHARGES, AND OTHER ISSUES**

Recommended Action: *Discuss information at the time of the Regular Board Meeting.
Take action as deemed appropriate.*

1O. **DISCUSSION AND POSSIBLE ACTION RELATING TO ISDOC QUARTERLY MEETING AND ELECTION OF SPECIAL DISTRICT LAFCO REPRESENTATIVE**

Recommended Action: *Discuss information at the time of the Regular Board Meeting.
Take action as deemed appropriate.*

END ACTION CALENDAR

ITEMS TOO LATE TO BE AGENDIZED

1P. _____

1Q. _____

OTHER MATTERS

2. Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

3. Reports or comments

ADDITIONAL GENERAL MANAGER COMMENTS

4. Reports or Comments

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Board Meetings will be held at the District office located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

Regular Meeting, February 16, 2011 7:00 p.m.
Regular Meeting, March 16, 2011, 7:00 p.m.
Regular Meeting, April 20, 2011 7:00 p.m.

For information regarding meetings of the Trabuco Canyon Water District, please call (949) 858-0277, or view on our website at www.tcwd.ca.gov